

Dismantling Information

The information in this letter is important to ensure exhibitors and contractors have a smooth pull-out from the exhibition. We would be grateful if you could pass this vital information on to those staff and contractors involved in the removal of your exhibits and breakdown of your stand.

Farnborough International Airshow will close at 17:30 on Friday 22nd July. For reasons of security, and in order that no discourtesy is shown to visitors, no deconstruction of stands can commence before 1730hrs.

The dismantling of the event will not commence until visitors have left. Only the removal of Shell Scheme Exhibits and Interiors and hand-carriable items will be permitted through until 22:00. Self-build stands and chalet dismantling will not be permitted until the times/dates listed below.

Electrical supplies to stands will be switched off at 18:00

Dismantling:		
Area	Dates	Timing
Removal of Shell Scheme Exhibits & Valuables	26 July	18:00 - 22:00
Removal of Hand-carriable Items from Exhibition Stands and Chalets	26 July	18:00 - 22:00
Vehicles up to 3.5t only will be permitted access to site		
CEVA will provide empty case returns for shell exhibitors between 18:00-20:00		
All shell scheme interiors and exhibits MUST be removed from site by 22:00 on Friday 26 July as the shell scheme contractor will begin dismantling from 22:00. Anything left on the stands after this time will be deemed waste and disposed of. The cost of this will be charged back to the exhibitor.		
Chalets and OE Interiors & Structures Official Breakdown Commences	27 July	08:00 - 19:00
Hall 1 Self Build Stand Official Breakdown Commences	27 July	10:00 - 19:00
Halls 2, 3 & 4 Self Build Stand Official Breakdown Commences	28 July	07:00 - 19:00
Exhibition Halls Self Build Stand Dismantling Continues	29 July to 1 Aug	07:00 to 19:00 (Daily)
Chalet & OE Interiors & Interiors Dismantling Continues	28 July to 1 Aug	
Site to be cleared by: (The pass system will no longer be operational after this time and no access to the site will be possible)	1 Aug	19:00

Vehicle Access: Only vehicles up to 3.5t only will be permitted access to site on Friday 26th July. All vehicles that are not already onsite must enter the Site through Gate I unless directed otherwise where they must check in at the CEVA traffic office for more information. Vehicles will only be released from Gate I holding area once the Event is cleared of visitors and space is available around the halls.

In order to ensure the free flow of vehicles, drivers must observe road signs and obey traffic marshals. Please note that a one-way system operates around parts of the Exhibition main complex.

Passes: Access onto site to assist in the removal of hand carriable items on Friday night will be only with a valid Exhibitor or Service ID pass.

Contractors passes will not be permitted onsite until Saturday 27th of July.

Health & Safety: High visibility clothing and safety shoes should be worn throughout the dismantling phase and following all site rules from Friday 26th July at 1800.

Waste: All waste **MUST** be removed from site or collections arranged with the official waste supplier. Any waste left abandoned will be charged to the relevant exhibitor.